



Resource Allocation Sub (Policy and Resources) Committee

Date: FRIDAY, 17 SEPTEMBER 2021
Time: 3.00 pm
Venue: INFORMAL HYBRID PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Deputy Catherine McGuinness Shravan Joshi
Deputy Jamie Ingham Clark Alderman Vincent Keaveny
(Deputy Chairman) Deputy Edward Lord
Deputy Keith Bottomley Jeremy Mayhew
Tijs Broeke Deputy Tom Sleigh
Karina Dostalova Sir Michael Snyder
Anne Fairweather Deputy James Thomson
Tracey Graham Alderman Sir David Wootton
Sheriff Christopher Hayward

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Accessing the virtual public meeting
Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/0CxpHQo3ArA>

This meeting will be a virtual meeting and therefore will not take place in a physical location. Any views reached by the Committee today will have to be considered by the Town Clerk after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15th April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available on line via the City Corporation's webpages.

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes of the Sub-Committee meeting held on 29 June 2021.

For Decision
(Pages 5 - 8)
4. **CAPITAL FUNDING UPDATE**
Report of the Chamberlain.

For Decision
(Pages 9 - 20)
5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL**
Report of the Chief Grants Officer and Director of City Bridge Trust.

For Decision
(Pages 21 - 42)
6. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**
Report of the Town Clerk.

For Information
(Pages 43 - 46)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

10. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the Sub-Committee meeting held on 29 June 2021.

For Decision
(Pages 47 - 50)

11. **CITY FUND - FUNDING STRATEGY 15/17 ELDON STREET EC2 AND 6 BROAD STREET PLACE EC2 REFURBISHMENT PROJECTS - UPDATE REPORT**
Report of the City Surveyor.

For Decision
(Pages 51 - 60)

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Tuesday, 29 June 2021

Minutes of the virtual meeting of the Resource Allocation Sub (Policy and Resources) Committee held on Tuesday, 29 June 2021 at 3.00 pm

Present

Members:

Deputy Catherine McGuinness (Chair)
Deputy Jamie Ingham Clark (Deputy Chairman)
Deputy Keith Bottomley
Tijs Broeke
Karina Dostalova
Anne Fairweather
Sheriff Christopher Hayward
Shravan Joshi
Alderman Vincent Keaveny
Jeremy Mayhew
Alderman Sir David Wootton

Also in attendance:

Marianne Fredericks
Deputy Barbara Newman

Officers:

Caroline Al-Beyerty	- The Chamberlain
Michael Cogher	- Comptroller and City Solicitor
Bob Roberts	- Director of Communications
Angela Roach	- Assistant Town Clerk
Greg Moore	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Joseph Anstee	- Town Clerk's Department
Jack Joslin	- Head of Central Grants Unit
James Lee	- City Bridge Trust
Charlie Pearce	- Chamberlain's Department
Douglas Trainer	- Deputy Town Clerk & Chief Executive
Peter Young	- City Surveyor's Department

At the outset of the meeting, the Chair welcomed all those in attendance as well as Members of the public watching the meeting. The Chair then formally welcomed the Deputy Town Clerk & Chief Executive, on his first meeting of the Sub Committee.

1. APOLOGIES

Apologies for absence were received from Tracey Graham.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 26 May 2021 be agreed as a correct record.

4. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND (CILNF) - APPLICATIONS FOR APPROVAL**

The Sub Committee considered a report of the Managing Director of Bridge House Estates and Chief Charities Officer seeking approval for two Community Infrastructure Levy Neighbourhood Fund (CILNF) grants, recommended for consideration at a meetings of the CILNF Officer Panel in April and May 2021.

The Head of Central Grants Unit (CGU) introduced the report and outlined the two applications for consideration. The Sub Committee noted that Barbican Centre Trust Limited was an independent charity connected to the Barbican Centre. The Head of CGU advised that officers wished to propose an amendment to the recommendation in respect of the grant to Barbican Centre Trust Limited. Due to the substantial size of the grant, it was proposed that the Sub Committee approve an initial grant of £191,067 as the first part of a three-year grant proposal, with funding for years 2 and 3 of the project to be agreed based on the outcome of an annual review by the CGU, and subsequent approval by the Resource Allocation Sub Committee. This would ensure maximum benefit from the grant and continued Member oversight.

In response to a question from a Member, the Head of CGU advised that the terms of the annual review would be made clear to the recipient, and that the remaining tranches could be withheld if Members agreed that they were not justified upon consideration of the annual review. The Head of CGU added that scrutiny of the use of funds would be handled by the CGU, with this scrutiny included within the annual review report for Members' consideration.

RESOLVED – That the Resource Allocation Sub Committee:

1. Approve the recommended grant of £198,633 over two years to Globe Studios Limited at a meeting of the CILNF Officer Panel in April 2021; and
2. Approve an initial grant of £191,067 to the Barbican Centre Trust Limited at a meeting of the CILNF Officer Panel in May 2021, as the first part of a three-year grant proposal of £737,807. Funding for years 2 and 3 of the project will be agreed based on the outcome of an annual review by the CGU and subsequent approval by the Resource Allocation Sub Committee.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was no other business.

The Chair then thanked Members of the public watching via YouTube for joining the meeting.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph No
8	3
9 - 10	-
11	3

8. **CITY OF LONDON OPERATIONAL TENANTS - RENTAL SUPPORT REPAYMENT PLANS FROM JUNE 2021**

The Sub Committee received a report of the City Surveyor.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There was one question.

10. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

The Chair then thanked Members and officers for their attendance and contributions before closing the meeting.

11. **TARGET OPERATING MODEL: INSTITUTIONS**

The item was withdrawn.

The meeting ended at 3.30 pm

Chair

Contact Officer: Joseph Anstee
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Agenda Item 4

Committee(s): Resource Allocation Sub Committee – for Decision Bridge House Estates Board – for Decision	Date(s): 17 September 2021 15 September 2021
Subject: Capital Funding Update	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	The schemes for which funding is now requested span across a range of corporate outcomes
For Bridge House Estates (BHE), which outcomes in the BHE Bridging London 2020 – 2045 Strategy does this proposal aim to support?	1,2&3
Does this proposal require extra revenue and/or capital spending?	Yes
If so, how much?	£3.992m
What is the source of Funding?	£3.974m from various City Fund Revenue and Capital Reserves, £15k from City’s Cash reserves and £3k from BHE Unrestricted Income Fund.
Has this Funding Source been agreed with the Chamberlain’s Department?	Yes
Report of: The Chamberlain	For Decision
Report author: Dianne Merrifield, Group Accountant	

Summary

This report follows on from previous papers on capital prioritisation and the 2020/21 and 2021/22 rounds of annual capital bids.

Members are reminded of the two-step funding mechanism via the annual capital bid process:

- Firstly, within available funding, ‘in principle’ approval to the highest priority bids is sought and appropriate provisions are set aside in the annual capital and revenue budgets and the MTFPs.
- Secondly, following scrutiny via the gateway process to provide assurance of robust option appraisal, project management and value for money, RASC are asked to confirm that these schemes remain a priority for which funding should be released at this time.

The purpose of this report is two-fold - approval to the reallocation of funding between schemes to address an anticipated budget shortfall *and* to the release of funding post gateway approvals to allow schemes to progress.

The approved annual capital bids for 2020/21 total £85m of which £25.345m has been drawn down to date. A schedule of the current 2020/21 allocations is included in Appendix 1 for information. The second annual bid round for 2021/22 granted in principle funding approval to bids with a total value of £83.5m of which draw down of £5.387m has been agreed. A schedule of the current 2021/22 allocations is included in Appendix 2 for information.

There is one project - Frobisher Crescent fire compartmentation - reporting a funding shortfall of £403k. Adopting the 'one-in, one-out' approach, the required funding has been identified from compensating savings against the Barbican fire doors replacement project (refer to paras. 7-11). Approval is sought to reallocate £403k to provide top-up funding for this urgent Frobisher project whilst remaining within existing provisions.

In addition, subject to the approval of the above reallocation, the release of £3.992m to allow progression of the six schemes summarised in Table 1 (para 12) is now proposed. Funding for these schemes can be met from the provisions set aside from the reserves of the three main funds: £485k from City Fund capital and general revenue reserves, £947k from the On Street Parking Reserve and £2.542m from CIL; £15k from City's Cash Reserves and £3k from the Bridge House Estates Unrestricted Income Fund.

Members will recall that financial disciplines currently in place include that central project funding may be withdrawn for schemes that slip by more than one year. A review is underway and a report detailing any unallocated central funding provisions will be brought to committee for review following discussions taking place at the bi-lateral meetings.

Recommendations

Resource Allocation Sub Committee Members are requested -

- (i) To agree to apply the 'one-in, one-out' approach to reallocate £403k from savings on the Barbican fire door replacement project to provide top-up funding for the Frobisher Crescent fire compartmentation project.
- (ii) To review the schemes summarised in Table 1 and, particularly in the context of the current financial climate, to confirm their continued essential priority for release of funding at this time; and accordingly
- (iii) To agree the release of up to £3.989m for the schemes in Table 1 from the reserves of City Fund and City's Cash as appropriate, subject to the required gateway approvals.
- (iv) To note that in order to maintain sound financial discipline a review of unallocated central project funding provisions will be brought to Members following discussions taking place at the bi-lateral meetings.

Bridge House Estates (BHE) Board Members are requested –

- (v) To agree the release of an initial £3k contribution towards the costs of progressing the Wide Area Network upgrade project to the next gateway, to be met from the Unrestricted Income Fund with funding previously approved within the 2021/22 budget.

Main Report

Background

1. As part of the fundamental review, Members agreed the necessity for effective prioritisation of capital and SRP projects, with central funding allocated in a measured way. This has been achieved via the annual capital bid process which applies prioritisation criteria to ensure that corporate objectives are met and schemes are affordable.
2. The following criteria against which capital and supplementary revenue projects are assessed have been agreed as:
 - i. Must be an essential scheme (Health and Safety or Statutory Compliance, Fully/substantially reimbursable, Major Renewal of Income Generating Asset, Spend to Save with a payback period < 5 years.)
 - ii. Must address a risk on the Corporate Risk register, or the following items that would otherwise be escalated to the corporate risk register:
 - a. Replacement of critical end of life components for core services;
 - b. Schemes required to deliver high priority policies; and
 - c. Schemes with a high reputational impact.
 - iii. Must have a sound business case, clearly demonstrating the negative impact of the scheme not going ahead, i.e. penalty costs or loss of income, where these are material.

The above criteria were used as the basis for prioritising the annual capital bids.

3. The scope of schemes subject to this prioritisation relates only to those funded from central sources, which include the On-Street Parking Reserve, Community Infrastructure Levy (CIL), flexible external contributions and allocations from the general reserves of City Fund, City's Cash or BHE¹. This means that projects funded from most ring-fenced funds, such as the Housing Revenue Account, Designated Sales Pools and Cyclical Works Programmes *are excluded*, as well as schemes wholly funded from external grants, and tenant/ developer contributions e.g. under S278 agreements and S106 deposits.

*

4. Members are reminded of the two-step funding mechanism via the annual capital bid process.
 - Firstly, 'in principle' approval to the highest priority bids within available funding is sought and appropriate provisions are set aside in the annual capital and revenue budgets and the MTFPs.
 - Secondly, following scrutiny via the gateway process to provide assurance of robust option appraisal, project management and value for money, RASC

¹ Contributions from Bridge House Estates are limited to its share of corporate schemes such as works to the Guildhall Complex or corporate IT systems and are subject to the specific approval of the Bridge House Estates Board.

and/or BHE Board are asked to confirm that these schemes remain a priority for which funding should be released at this time.

Current Position

5. For the financial year 2020/21, Members have approved £85m of new capital bids across the three main funds. To date, £25.345m has been drawn down to allow 35 of these schemes to be progressed. A schedule of the current 2020/21 allocations is included in Appendix 1 for information.
6. Members have also agreed 'in principle' funding of a further £83.5m across the three main funds for the 2021/22 new bids and to date drawdown of £5.387m has been approved in respect of 8 schemes. A schedule of the 2021/22 allocations is included in Appendix 2 for information.

Proposals

'One-in, One-Out' Reallocation of Funding

7. Members have previously agreed that requests for additional funding outside of the annual capital bid process should be met from within the existing sums set aside for new schemes on a 'one-in, one-out' basis.
8. There is currently one project - Frobisher Crescent fire compartmentation - reporting a funding shortfall of £403k. This scheme was prioritised on health and safety grounds as part of the 2020/21 annual capital bids to undertake essential fire safety improvement works to the three residential floors (levels 7, 8 and 9) of Frobisher Crescent, part of the Barbican Estate.
9. At pre-tender stage, the project cost was estimated at £800k based on industry comparisons for similar works with guidance from an external consultant. However, the tender exercise has resulted in an increase in cost to £1.203m reflecting the particular complexity of the required works and giving rise to a funding shortfall of £403k.
10. Funding of up to £20m for the replacement of the Barbican Estate fire doors was approved 'in principle' as part of the 2021/22 capital bids. The Director of Community and Children's Services has confirmed that savings of at least £403k will be achieved, with the full extent of the cost reduction to be confirmed at the next gateway.
11. Adopting the 'one-in, one-out' approach, it is proposed to reallocate £403k of the anticipated savings on the Barbican fire door replacement scheme to allow the urgent Frobisher Crescent works to progress.

Current Requests for the Release of Funding

12. There are six schemes with ‘in principle’ funding approved as part of the capital bids that are progressing through the gateways (including the Frobisher Crescent top-up) for which release of £3.992m is now requested as summarised in Table 1:

Table 1: Project Funding Requests		Next Gate-way	Capital Bid Round	City Fund	City's Cash	Bridge House Estates	Total
				£m	£m	£m	£m
Funding to progress to the next gateway							
	Denton Pontoon and Pier Overhaul	G3/4	2021/22	0.050	-	-	0.050
	Wide Area Network Upgrade	G3/4	2021/22	0.032	0.015	0.003	0.050
Full Funding for Scheme Implementation							
	Frobisher Crescent Fire Compartmentation	G6	2020/21	0.403	-	-	0.403
	Dominant House Footbridge	G5	2020/21	0.287	-	-	0.287
	Finsbury Circus Pavilion and Landscaping	G5	2020/21	2.542	-	-	2.542
	Climate Action - Cool Streets and Greening	G5 (various)	2021/22	0.660	-	-	0.660
Total Requested for Release of Funding				3.974	0.015	0.003	3.992

Further details of the individual schemes are provided in Appendix 3 attached.

13. In accordance with step two of the capital funding mechanism, Members will wish to confirm that these schemes remain a priority for funding to be released at this time particularly in the context of the current financial climate.
14. The funding for these schemes can be met from the existing provisions set aside from the relevant reserves of the three main funds as set out in Table 1.
15. Additional approval of the BHE Board is required to release an initial £3k contribution towards the costs of progressing the Wide Area Network Upgrade project to the next gateway, to be met from the Unrestricted Income Fund.

Financial Discipline

16. Members will recall that financial disciplines currently in place allow for central project funding to be withdrawn for schemes that slip by more than one year - unless an exceptional case is agreed by the Resource Allocation Sub Committee. There is currently a significant number of schemes with either minimal or zero drawdowns against central funding allocations that were either agreed as part of the fundamental review or via the 2020/21 annual capital bids. Accordingly, a review is currently underway to identify any schemes that are not being actively progressed, to be reported following discussions taking place at the bi-lateral meetings. This will ensure that any unrequired funding is available to redirect to the highest priority areas.

Conclusion

17. The purpose of this report is two-fold - approval to the reallocation of funding between schemes to address unexpected shortfalls *and* to the release of funding for projects progressing through the gateways, to allow them to progress.

18. Adopting the 'one-in, one-out' approach, the reallocation of £403k to provide top-up funding for the Frobisher Crescent fire compartmentation project is requested to be met from savings on the Barbican Estate fire door replacement scheme (refer to paragraphs 7 - 11).
19. Requests for the release of £3.992m to allow six schemes to progress are set out in Table 1 (refer to paragraph 12 and appendix 3).
20. The funding for these schemes can be met from the existing provisions set aside from the relevant reserves of the three main funds as set out in Table 1, which were agreed via the 2020/21 and 2021/22 annual capital bids: £485k from City Fund capital and general revenue reserves, £947k from the On Street Parking Reserve and £2.542m from CIL; £15k from City's Cash Reserves and £3k from the BHE Unrestricted Income Fund. It should be noted that the release of the £3k Bridge House Estates contribution is subject to the approval of the BHE Board.
21. Members will recall that financial disciplines currently in place include that central project funding may be withdrawn for schemes that slip by more than one year. Therefore, a review of unallocated central funding provisions is underway which will be brought to committee for review following discussions taking place at the bi-lateral meetings.

Appendices

Appendix 1– 2020/21 Approved Bids

Appendix 2 - 2021/22 Approved Bids

Appendix 3 – Requests for Release of Funding – Scheme Details

Background Papers

- Annual Capital Prioritisation Report, 12 December 2019 (Non-Public).
- Prioritisation of Remaining 2020/21 Annual Capital Bids (Deferred from December 2019 Meeting), 23 January 2020 (Non-Public)
- Re-prioritisation of 2020/21 Approved Capital Bids, 18 September 2020 (Non-Public)
- Capital Funding – Prioritisation of 2021/22 Annual Capital Bids – Stage 2 Proposals, 10 December 2020 (Public)

Dianne Merrifield

Group Accountant, Capital

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Appendix 1

Approved Bids 2020/21							THIS REPORT	THIS REPORT
Project Name	City Fund £'m	City's Cash £'m	BHE £'m	Total Funding Allocation £'m	Funding Allocation After Re- prioritisation	Release of	Reallocation	
						Funding Previously agreed	of Funding now requested	Release of Funding now requested
Critical End of Life Replacement								
Barbican Replacement of Art Gallery Chiller	0.300	-	-	0.300	0.300	0.018	-	-
Car Park - London Wall Joints and Waterproofing	2.000	-	-	2.000	2.000	-	-	-
Car Park - Hampstead Heath, East Heath Car Park Resurface	-	0.415	-	0.415	0.415	0.387	-	-
Central Criminal Court - Replacement for Heating, Cooling and Electrics for the East Wing Mezzanine including the sheriff's apartments.	1.000	-	-	1.000	1.000	1.000	-	-
Finsbury Circus Garden Re-instatement	2.558	-	-	2.558	2.558	-	-	2.542
Guildhall - North and East Wing Steam Generator replacement – including Art Gallery	0.744	0.396	0.060	1.200	0.002	0.002	-	-
Guildhall - West Wing - Space Cooling - Chiller Plant & Cooling Tower Replacement	1.860	0.990	0.150	3.000	4.433	0.279	-	-
Guildhall event spaces - Audio & Visual replacement / upgrade	-	0.330	-	0.330	0.330	0.045	-	-
Guildhall Yard - Refurbishment/ Replacement of Paviments	-	3.000	-	3.000	3.000	-	-	-
I.T - Computer Equipment rooms (CER) Uninterrupted Power Supplies (UPS)Upgrades and Replacements	0.090	0.100	0.010	0.200	0.200	0.200	-	-
I.T - Essential Computer (Servers) operating system refresh programme	0.068	0.075	0.008	0.151	0.095	0.095	-	-
I.T - Personal device replacement (Laptops, Desktops and tablet/mobile device)	1.013	1.125	0.112	2.250	2.250	2.250	-	-
I.T - Rationalisation of Financials, HR & Payroll Systems (ERP project)	2.654	2.949	0.295	5.898	6.768	0.554	-	-
I.T - Telephony replacement	0.873	0.343	0.034	1.250	0.500	-	-	-
LMA : Replacement of Fire Alarm, Chillers and Landlords Lighting and Power	1.397	-	-	1.397	1.397	0.145	-	-
Oracle Property Management System Replacement	0.713	0.380	0.058	1.151	1.151	1.150	-	-
Structural - Lindsey Street Bridge Strengthening	5.000	-	-	5.000	5.000	0.030	-	-
Structural - Dominant House Footbridge	1.025	-	-	1.025	1.025	-	-	0.287
Structural - West Ham Park Playground Refurbishment	-	1.279	-	1.279	1.279	0.863	-	-
Fully or substantially reimbursable								
Barbican Turret John Wesley High Walk	0.043	-	-	0.043	0.043	0.043	-	-
Chingford Golf Course Development Project	-	0.075	-	0.075	0.075	-	-	-
High Profile Policy Initiative								
Bank Junction Transformation (All Change at Bank)	4.000	-	-	4.000	4.000	4.000	-	-
Culture Mile Implementation Phase 1 incl CM experiments and Culture Mile Spine	0.580	-	-	0.580	0.580	0.580	-	-
I.T - Smarter working for Members and Officers	0.113	0.125	0.013	0.251	0.185	0.185	-	-
Rough Sleeping - assessment hub	1.000	-	-	1.000	1.000	0.788	-	-
Rough Sleeping High Support Hostel - Option 3	0.500	-	-	0.500	0.500	0.355	-	-
Secure City Programme	15.852	-	-	15.852	15.852	4.116	-	-
Statutory Compliance/Health and Safety								
Barbican Exhibition Halls	5.000	-	-	5.000	1.549	1.548	-	-
Barbican Podium Waterproofing, Drainage and Landscaping Works (Ben Jonson, Breton & Cromwell Highwalk) Phase 2 – 1st Priority	13.827	-	-	13.827	13.827	1.517	-	-
Covid19 Phase 3 Transportation Response*	-	-	-	-	0.568	0.568	-	-
City of London Primary Academy Islington (COLPAI) temporary site	-	0.300	-	0.300	0.583	0.583	-	-
Golden Lane Lighting and Accessibility	0.500	-	-	0.500	0.500	0.500	-	-
Guildhall - Great Hall - Internal Stonework Overhaul	-	2.000	-	2.000	2.000	1.740	-	-
Guildhall - Installation of Public Address & Voice Alarm (PAVA) and lockdown system at the Guildhall (Security Recommendation)	0.930	0.495	0.075	1.500	1.500	0.118	-	-
I.T - Critical Security Works agreed by the DSSC	0.112	0.125	0.013	0.250	0.250	0.250	-	-
I.T - GDPR and Data Protection Compliance in addition saving money in being able to share and find information quickly	0.090	0.100	0.010	0.200	0.200	-	-	-
Confined and Dangerous Spaces - Barbican Centre	2.000	-	-	2.000	2.000	0.098	-	-
Confined and Dangerous Spaces - GSMD	-	0.400	-	0.400	0.400	0.019	-	-
Fire Safety - Car Park London Wall - Ventilation, electrics, lighting and fire alarm works	1.370	-	-	1.370	1.370	0.250	-	-
Fire Safety - Works in car parks	1.032	-	-	1.032	1.032	0.699	-	-
Fire Safety - Frobisher Crescent, Barbican Estate (compartmentation)	0.550	-	-	0.550	0.550	0.800	*+0.403	0.403
Fire Safety - Smithfield sprinkler head replacement and fire door replacement.	-	0.150	-	0.150	0.150	0.020	-	-
Queen's Park Public Toilet Rebuild	-	0.380	-	0.380	-	-	-	-
Spitafields Flats Fire Door Safety	0.146	-	-	0.146	0.146	-	-	-
Spend to save with a payback < 5 years							0.403	
Energy programme of lighting and M&E upgrade works (Phase 1)	0.440	0.489	0.049	0.978	0.743	0.050	-	-
I.T - GDPR Compliance Project Unstructured data	0.112	0.125	0.013	0.250	-	-	-	-
Wanstead Flats Artificial Grass Pitches (spend to save > 5 years)	-	-	-	-	1.700	-	-	-
The Monument Visitor Centre	-	2.500	-	2.500	-	-	-	-
Total Approved Funding Bids	69.492	18.646	0.900	89.038	85.006	25.345	0.403	3.232

*Reallocated from the 2021/22 annual bids funding

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Appendix 2

Approved Bids 2021/22				THIS REPORT	THIS REPORT		
Project Name	City Fund £'m	City's Cash £'m	BHE £'m	Total Funding Allocation £'m	Release of Funding Previously agreed	Reallocation of Funding now requested	Release of Funding now requested
Critical End of Life Replacement							
OSD - Tower Hill Play Area Replacement Project	0.120			0.120			
SVY - BEMS Upgrade Project-CPG Estate – Phase 1	0.507	0.375	0.022	0.904	0.451		
SVY - Smithfield Condenser Pipework Replacement		0.564		0.564			
CHB - IT SD WAN /MPLS replacement	0.320	0.145	0.035	0.500			0.050
CHB - IT LAN Support to Replace Freedom Contract	0.096	0.043	0.011	0.150			
CHB - Libraries IT Refresh	0.220			0.220			
BBC - Barbican Centre - Catering Block Extraction	0.400			0.400			
High Profile Policy Initiative							
DBE - Secure City Programme Year 2	4.739			4.739	1.400		
SVY - Guildhall Complex Masterplan - initial feasibility and design work		0.350		0.350			
Statutory Compliance/Health and Safety							
DCCS - Fire Doors Barbican Estate	20.000			20.000	0.275	* -0.403	
SVY - St Lawrence Jewry Church - Essential works (Top-Up Funding)		2.565		2.565	2.136		
SVY - Denton Pier and Pontoon Overhaul Works	1.000			1.000			0.050
OSD - Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements		0.755		0.755	0.064		
DBE - Public Realm Security Programme	1.238			1.238			
DBE - Beech Street Transportation and Public Realm project (Top-Up Bid)	0.900			0.900			
MAN - Central Criminal Courts, Fire Safety and associated public address system (Top-up bid)	0.683			0.683			
MAN - Central Criminal Court Cell Area Ducting and Extract System Balancing	1.000			1.000			
SVY - Riverbank House, Swan Lane - repairs to foreshore river defence	0.500			0.500			
CHB - Public Services Network replacement	0.064	0.029	0.007	0.100			
GSMD - Guildhall School - Silk Street Ventilation Heating and Cooling		2.000		2.000			
GSMD - Guildhall School - Milton Court Correction of Mechanical Systems		0.600		0.600			
GSMD - Guildhall School - John Hosier Ventilation and Temperature Control		0.700		0.700			
CHB - IT Security	0.192	0.087	0.021	0.300			
Spend to save with a payback < 5 years							
SVY - Energy Reduction Programme – Phase 2	0.194	0.181		0.375			
Sub-Total - Bids Fulfilling the Funding Criteria	32.173	8.394	0.096	40.663	4.326	-0.403	0.100
Climate Action :							
DBE - Public Realm (Pedestrian Priority)	6.050			6.050	0.051		
OSD - Climate Action Strategy		2.120		2.120	0.690		
DBE - Embed climate resilience measures into Public Realm works (Cool Streets and Greening)	6.800			6.800	0.320		0.660
SVY -Energy Efficiency / Net Zero Carbon - Investment Estate - City Fund	4.340			4.340			
SVY - Energy Efficiency / Net Zero Carbon - Investment Estate - Strategic Estate City Fund	0.000			-			
SVY - Climate Resilience Measures	4.000	0.000		4.000			
SVY - Climate Action Strategy Projects CPG Operational Properties	11.723	7.138	0.649	19.510			
Sub-Total - Climate Action	32.913	9.258	0.649	42.820	1.061	0.000	0.660
Total Bids Fulfilling the Funding Criteria	65.086	17.652	0.745	83.483	5.387	-0.403	0.760

*Reallocated as top-up funding for the Frobisher Crescent Fire Compartmentation Project (2020/21 Bid)

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Requests for Release of Funding – Scheme Details

The following provides details of the six schemes for which approval to release central funding of up to £3.992m is now sought, as summarised in Table 1 of the main report.

(i) **Denton Pontoon and Pier Overhaul – release of £50k to evaluate options**

- This project is for the extensive inspection and resulting refurbishment works to Denton Pier and Pontoon to address concerns highlighted via surveys undertaken by specialist consultants.
- The ‘in principle’ funding from central City Fund resources was agreed as part of the 2021/22 capital bids on health and safety grounds.
- The request is for the release of up to £50k to reach the next gateway.

(ii) **Wide Area Network Upgrade - release of £50k to evaluate options**

- The Corporation’s 120 remote sites connect to IT services using a Wide Area Network (WAN) provided by BT, based on Multiprotocol Label Switching (MPLS) technology. This project seeks to replace that with the latest technology using a Software Defined WAN (SD WAN).
- The ‘in principle’ funding of up to £0.5m, approved as part of the 2021/22 capital bids, was based on the essential need to replace the current system which is nearing end of life - to be met from the reserves of the three main funds on an apportioned basis.
- This request is for a drawdown of £50k to reach the next gateway which includes a sum of £3k from the Bridge House Estates Unrestricted Income Fund for which separate approval from the Bridge House Estates Board is required.

(iii) **Frobisher Crescent Fire Compartmentation – release of top-up funding of £403k to deliver the scheme**

- This scheme is to undertake essential fire safety improvement works to the three residential floors (levels 7, 8 and 9) of Frobisher Crescent, part of the Barbican Estate.
- The cost of these works was previously estimated at 800k, based on industry comparisons for similar works. Following tenders the cost has risen to £1.203m which reflects the particular complexity of the required works. Top-up funding of £403k is proposed to be reallocated from savings on the Barbican fire door replacement project.
- ‘In principle’ funding of £800k has previously been agreed via the 2020/21 annual capital bids. This request is for the drawdown of the proposed £403k top-up funding in order to facilitate delivery of these urgent health and safety works.

(iv) **Dominant House Footbridge – release of up to £287k to deliver the scheme**

- This project is for the repair of a fault on the Dominant House footbridge over the highway which has led to spalling on the footbridge support.
- The ‘in principle’ funding of up to £1.025m was approved as part of the 2020/21 capital bids to address concerns over its structural integrity, to be met from the On-Street Parking Reserve. A sum of £54k has previously been released to reach the current gateway.

- This request is for approval to drawdown a sum of £287k to meet the cost of delivering the proposed option, of which £18k is required now to reach the next gateway and the remainder to be released upon approval at Gateway 5 under Chief Officer delegated authority.
- It will be noted that the total sum required is £684k less than the 'in principle' allocation due to the lower cost option being progressed. The surplus funding will be retained within the On-Street Parking Reserve available for reallocation to other purposes.

(v) Finsbury Circus Pavilion and Landscaping – release of up to £2.542m to deliver the scheme

- This project is to re-instate Finsbury Circus pavilion, landscaping and gardeners' facilities following Crossrail's occupation of the site.
- The funding strategy comprises compensation payments from Crossrail (to replace facilities on a like-for-like basis) supplemented with central funding to ensure suitable facilities for this premier open space within the City. Allocation of a central funding contribution of up to £2.558m from City Fund CIL was agreed 'in principle' as part of the 2020/21 annual bids.
- The total estimated cost of the scheme is £5.518m (including risk), of which £2.976m can be funded from Crossrail compensation leaving a balance of £2.542m to be met from City Fund CIL. This request is for the release of £236k now to progress the design and tender with the remainder to be released upon authority to start work when approved by Members at Gateway 5.

(vi) Cool Streets and Greening – release of up to £660k to deliver 6 pilot projects in Year 1 of the Climate Action Strategy

- Cool Streets and Greening is a Climate Action Strategy programme which will deliver measures for climate resilient streets and open spaces in the Square Mile.
- 'In principle' funding of up to £6.8m was agreed as part of the 2021/22 Climate Action Strategy capital bids, to be met from the On-Street Parking Reserve.
- This year 1 request is for the release of up to £660k for the redesign of 6 existing projects to include pilot climate resilience measures, subject to the approval of the individual Gateway reports. These pilots will inform future year proposals for climate resilience.

Agenda Item 5

Committee(s): Resource Allocation Sub (Policy and Resources) Committee – For decision	Dated: 17/09/2021
Subject: Community Infrastructure Levy Neighbourhood Fund – Applications for Approval	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 7, 10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Chief Grants Officer and Director of City Bridge Trust	For Decision
Report author: Jack Joslin, Head of Central Grants Unit	

Summary

The City Corporation adopted a Community Infrastructure Levy (CIL) in 2014. National CIL Regulations require that 15% of CIL receipts be reserved for neighbourhood funding. Local authorities are required to engage with communities on how this neighbourhood funding should be used to support development of the area. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of funds allocated to neighbourhood funding.

An amended policy for the Community Infrastructure Levy Neighbourhood Fund (CILNF) was agreed by this committee in May 2019, with agreement that a proportion of funding applications by officers under delegation, whilst retaining the role of the Committee to determine applications in excess of £50,000.

The CILNF application process is managed by the City Corporation’s Central Grants Unit, with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the Fund is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations.

Members are asked to approve the grant recommended for their consideration at a meeting of the CILNF Officer Panel in July 2021 and to note the proposals regarding the upcoming reporting and consultation on the function of the CILNF

Recommendation

Members are recommended to:

1. To note the approved and rejected grants under delegated authority at a meeting of the CILNF Officer Panel in July 2021 (**Appendix 1**).
2. To approve the grant recommended to the City Property Association at a meeting of the CILNF Officer Panel in July 2021 (**Appendix 2**).
3. To note the current position of the CILNF with respect to funds available and upcoming reporting.
4. To note the proposals regarding the upcoming reporting and consultation on the function of the CILNF and to approve the pause to larger applications from the end of October, for this work to be carried out.

Main Report

Background

1. Under the 2008 Planning Act and the Community Infrastructure Levy Regulations 2010 (as amended), a local authority may adopt a Community Infrastructure Levy (CIL) setting out how it will require contributions from development towards the cost of providing new infrastructure. A local authority adopting a CIL must set out the infrastructure it will fund through the CIL in a document known as a Regulation 123 List. CIL regulations allow for up to 5% of CIL receipts to be used to fund the administrative costs incurred in operating a CIL. Regulations also require that 15% of CIL receipts shall be reserved for neighbourhood funding, or 25% where there is a neighbourhood plan. Neighbourhood funding must be passed to a neighbourhood forum, parish or town council, where they exist. Where they do not exist (as in the City of London), the local authority will retain CIL neighbourhood funds but should engage with communities where development has taken place and agree with them how best to spend this element of CIL.
2. In accordance with national Planning Practice Guidance, local authorities should set out clearly and transparently how they will engage with communities and the use of the neighbourhood fund should match the priorities expressed by these local communities.
3. Regulations require that the neighbourhood fund must be used to support the development of the local council's area, or any part of that area. CIL Regulation 59F allows a wider scope of projects to be funded through the CILNF than that allowed for other CIL funding, including:
 - a) the provision, improvement, replacement, operation or maintenance of infrastructure; (the same criteria as for other CIL funds) or
 - b) anything else that is concerned with addressing the demands that development places on an area (additional flexibility for neighbourhood fund).

In delivering against (b) above, the neighbourhood fund does not have to be spent in accordance with the local authority's CIL spending priorities (set out in its Regulation 123 List).

4. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of CIL Neighbourhood Funds and how they have been used.
5. Management of the City CILNF process is aligned with the City's existing grant allocation process, through the Central Grants Unit (CGU). A full policy document can be found at Appendix 3.
6. The CGU is co-located with the City Bridge Trust (CBT) team in order to facilitate consistency of approach and harmonise service standards across grant-making activities by the City Corporation (in its various capacities, including as trustee of a number of charities which form part of the Central Grant Programme). The Managing Director of the Bridge House Estate and Chief Charities Officer is responsible for maintaining an overview of the CGU (and broader charity matters), with relevant input from the Charity Finance Team (Chamberlain's Department), with the work being delivered by the Head of Central Grants Unit.
7. Where an application will have an impact on a specific ward, your Officers will consult with Members of that ward as part of the assessment process.

Current Position

8. The City CILNF launched on 1 September 2020. In August 2021, the neighbourhood portion of the City CIL stood at £5.4 million in available funds.
9. Since the launch of the City CILNF, Members and Officers have worked together to provide £1,743,832 in funding to City communities.
10. The City CILNF is currently processing an application pipeline of £3,240,234 and estimates there could be an additional £500,000 - £1m in potential applications due to be submitted.

Funds committed to date	Funds available	Current pipeline	Estimated additional pipeline
£1,743,832	£5,400,000	£3,240,234	£500,000 - £1,000,000

11. Statutory annual reporting for the CILNF is due to be published by December 2021 and a public consultation on the first 18 months of the CIL is due by March 2022.

Proposals

12. It is proposed that the City CILNF be paused to new applications in excess of £50,000 from the end of October 2020 to preserve funds for future years and allow your officers sufficient time to properly manage the process of statutory reporting and community consultation.
13. As part of the community consultation, it is proposed that your officers explore the following aspects of the management of the CILNF:
 - a) Look at options to deliver the CILNF on a grant round basis for larger applications
 - b) Revising and providing clearer guidance on the maximum permitted application amount
 - c) Reviewing the guidance on re-applying for a grant
14. Once a public consultation has been completed, recommendations will be brought to the Policy and Resources Committee in March for approval. Applications for larger bids will then re-open.
15. Applications for £50,000 or less will remain open throughout the period ensuring that community led initiatives can be supported during this time.

Corporate & Strategic Implications

16. Corporate Plan Implications: the CILNF can resource community-led infrastructure improvements across the City and contribute towards meeting the 3 aims of the Corporate Plan 2018-23, particularly Contribute to a Flourishing Society and Shaping an Outstanding Environment.
17. Security Implications: the CILNF fulfils a statutory requirement for the spending of CIL. There are no direct security implications, though future funded projects may bring security benefits.
18. Financial Implications: the CILNF makes use of that proportion of City CIL monies which are required by statute to be used to assist in the delivery of new infrastructure to meet community needs (15% of CIL funds). The costs of management of the grant application process will be met through the 5% of CIL funds set aside by statute to cover CIL administration.
19. Equalities and resourcing implications: the CILNF has been subject to an Equality Analysis Test of Relevance. This has concluded that there are no impacts arising from these proposals for protected groups and that a full Equality Analysis is not required.
20. Volunteering programme: Projects funded by the CILNF may provide volunteering opportunities which can be offered to Officers via the Corporate Volunteering programme if and when appropriate.

21. Delivery of the Fund will be through existing staff resources in Departments. Staff resource requirements will be met through allocation of some of the City CIL funds set aside by statute to cover administration costs.

Conclusion

22. Community Infrastructure Levy legislation requires local authorities to reserve between 15% and 25% of CIL receipts for neighbourhood funding. Where there is no recognised parish or town council or neighbourhood forum, the local authority will retain the neighbourhood fund but must spend it on infrastructure which meets community needs. The local authority must consult the community on how these funds will be used.

23. The Neighbourhood Fund application process is managed by the City Corporation's Central Grants Unit, with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the Fund is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations. The programme launched on 1 September 2020.

Appendices

Appendix 1 – Applications Approved and Rejected Under Delegated Authority

Appendix 2 – City Property Association Limited Assessment Report

Appendix 3 – CIL Neighbourhood Fund Policy

Background Papers

Report to Policy & Resources Committee 02/05/2019: City of London Community Infrastructure Levy – Approval of Neighbourhood Fund

Jack Joslin

Head of Central Grants Unit

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Appendix 1 – Grants Approved and Rejected under Delegated Authority

Grants Approved under Delegated Authority

Learning Through The Arts (ref. 18614)	£49,984 to fund two years of children and family workshops for residents, using multiple art forms from African drumming to Storytelling during the school breaks and holidays.
Repowering Limited (ref. 18838)	£33,660 to support the capital costs for a 50kWp solar array to be installed on the Middlesex Street Estate and a contribution towards the salary costs of a community energy champion role.

Grants Rejected under Delegated Authority

N/A	
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COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

**City Property Association Limited
(ref.18461)**

Amount requested: £100,000

Amount recommended: £100,000

Purpose of grant request: To support the One City project, the City of London's digital community.

Type of cost: Revenue

Ward(s) benefitting: All Wards

The Applicant

The City Property Association (CPA) is a not-for-profit company (Company Number 08256281) that represents major owners, occupiers, developers, investors and advisers to real estate in the City. It has more than 150 member companies and an associated network of nearly 1500 professionals. The CPA represents the property industry as a collective voice to inform policy and help drive the economic prosperity of the City.

CPA founded the One City digital platform in 2016 with the support of the City of London Corporation and has contracted New London Architecture (NLA) to run the platform. In 2017 the City of London Corporation agreed to provide funding to the CPA to support delivery of the One City platform over a three-year period at £50,000 per annum, totalling £150,000. This was match funded by contributions from the CPA and their members.

Background and detail of proposal

The applicant is seeking £100,000 to pay for the partial salary costs over two years of a Comms Manager and Content Editor who are crucial to running the One City platform and delivering all of its activities.

One City positions itself as digital infrastructure for the City: the central premise is that it helps the City's leisure, retail and cultural offer reach a wider audience by platforming curated content about that offer on the various One City communication channels:

- The One City Instagram account is the primary channel that is used. It has around 59.5k followers and an engagement rate (a formula that measures the amount of interaction social content earns relative to reach or other audience figures) of 3.1% which is higher than their comparative peers (between 1.2-2.7%) and is the highest amongst Instagram platforms for development areas in London.
- The One City website currently receives around 4.2k hits per month with an average visit time of 30 seconds and a bounce rate (the percentage of visitors that enter and then leave a website after viewing only one page) of 86%,

though it should be noted that the website was receiving more traffic pre-pandemic.

- Events which are aimed at connecting One City followers with a range of activities in the City.

One City commissioned a piece of research that was published in October 2020 to demonstrate the efficacy of its activities. Some of the key findings of that research include:

- 90% of respondents feel either extremely positive or positive about visiting or working in the City once they have visited the One City platform.
- 72% use One City to learn about what is going on in the Square Mile.
- 50% have visited somewhere after receiving a recommendation from One City.

It must, however, be noted that the research is based on responses to a survey that had a relatively small sample size of 189 responses which, based on their following at the time, represents just 0.4% of One City's Instagram audience alone. It is therefore difficult to say that One City's research presents an accurate indicator of the platform's effectiveness.

A more tangible example of One City's ability to engage with City audiences can be seen in its ability to drive footfall: since its inception in 2016, One City events have attracted a total of 969 attendees to free/heavily discounted events (subsidised by One City funding) aimed at bringing a range of experiences such as 'Hawksmoor cocktail & food tasting' and 'Instagram Live yoga sessions' to City communities who may not otherwise have been able to afford them.

One City also hosts pop-up events, at which they share information about One City to young City workers in person and hand out free items from local City businesses, to increase brand awareness for smaller businesses across the City. Between 2016 and 2021, One City hosted 16 pop-ups, connecting directly with 200 – 350 members of the City Community at each event for a total of 4,396 people.

One City currently has partnerships in place with Business Improvement Districts across the Square Mile and plans to drive future revenue through a paid-promotion model with a number of businesses across the City. It is unclear how accessible the platform would be to a business that did not have a paid partnership with the platform as One City has indicated that it would give priority exposure on its platform to paid partners.

The main strength of One City is its voice as an impartial platform: independent of the City of London Corporation. Therefore, it should be noted that whilst the City of London Corporation would be an important stakeholder of One City should this grant be approved, there is no requirement for One City to post content that supports the activities of the City of London Corporation. One City does have a history of promoting events linked to City of London Corporation activities if they are deemed to be suitable for One City's audience, but it would be detrimental for the One City platform to have content dictated to it.

The applicant states that roughly 250,000 Londoners: specifically, City workers and the City community will benefit from this grant per annum. This is based on the current reach across all of one City's platforms broken down as follows:

- 5365 attendees at events/pop ups since 2016.
- 65,400 Instagram followers, estimating 75% of whom are based in London.
- 4216 subscribers to the One City Newsletter.
- 70,000 website users, estimating 25% of whom are based in London.

It is difficult to ascertain the true value of the One City platform. Whilst the applicant was able to provide evidence of One City's audience and reach, there is little evidence available about the impact of its activities beyond the limited footfall to its events. The intended outcomes for this project (supporting businesses in the City, providing digital infrastructure for City communities, creating positive perceptions of the City) are not strongly linked to the outputs that will be monitored: there is an assumption of causality with no evidence to support the outcomes. The indicators being measured in the applicant's proposed monitoring framework are exclusively focussed on measuring the growth and reach of the One City platform.

Financial Information

The City Property Association is a limited company that operates on a not-for-profit model as specified by articles 23.2 and 23.3 of its Articles of Association.

The One City platform is owned by the City Property Association, who have contracted New London Architecture Limited (company number 02924619) to deliver this who work on an annually renewed basis.

The CPA primarily operates as a membership body and advocacy group. The applicant has three primary income streams: subscription fees paid by members (£258,118 in 2020), hosting an annual lunch event (not income for 2020 due to pandemic restrictions but represented £128,300 in 2019) and sponsorship for the One City platform (£30,000 in 2020, £125,000 in 2019).

The applicant's major expenditure items are staff employment costs (£134,149 in 2020), the cost of hosting its annual lunch (£32,228 in 2020, £98,339 in 2019) and campaign expenditure for the One City platform (£31,000 in 2020, £115,000 in 2019). Expenditure will rise in 2021 and 2022 as One City returns to hosting an annual lunch event and resumes other campaign activities.

The CPA has lost the income that would otherwise be generated by its annual lunch event due to the restrictions on events that have arisen during the COVID-19 pandemic. Whilst the pandemic resulted in a loss of income, it also led to reduced expenditure on activities and this, combined with a strong level of reserves, means the applicant faces no immediate financial danger. The Profit & Loss account will remain above £170k despite forecasting losses in 2021 and 2022. It is worth noting that whilst none of the budgeted income for 2022 is confirmed, this is due to the applicant billing its membership fees in November, which have a low attrition rate.

The applicant's annual accounts are independently audited, and they have a long history of timely filing and compliance with the requirements of Companies House.

Year end as at 31/12	2020	2021	2022
	Signed accounts	Forecast/ Management accounts	Budget
	£	£	£
Income & expenditure:			
Income	311,077	322,517	422,015
- % of Income confirmed as at	100%	100%	0%
Expenditure	(296,119)	(431,849)	(444,243)
Total profit/(loss)	14,958	(109,332)	(22,228)
Balance sheet:			
Net assets/(liabilities)	309,507	200,175	177,947
<i>Of which:</i>			
Share capital / share premium	0	0	0
Profit & loss reserves	309,507	200,175	177,947
Other reserves	0	0	0
	309,507	200,175	177,947
Months' expenditure covered by reserves	12.5	5.6	4.8

Recommendation

One City is a unique platform that could play a vital role in the City's economic recovery from the pandemic by helping to drive footfall back into the area. It is a platform that meets the CILNF criteria for funding through its provision of digital infrastructure to support the communities of the City. This work can reach a community of importance to the City and it is laudable that consideration is given to the financial accessibility of content platformed by One City.

There is a great deal of merit in the ideas and principles behind the One City platform. With support from the CILNF One City will develop a more effective way of capturing the impact it has. One City undoubtedly has a significant audience and could serve as a great platform for all that the City has to offer. The CILNF Officer panel recommend the funding as follows:

£100,000 over two years (£50,000; £50,000) to support the One City project, the City of London's digital community. Funding for year two is conditional on the CPA providing significant evidence of the impact of this work.

City of London

Community Infrastructure Levy

Neighbourhood Fund



City of London Community Infrastructure Levy

Neighbourhood Fund

Introduction and legislative background

1. The Community Infrastructure Levy is a charge levied on new development, introduced by the Planning Act 2008. It is intended to help local authorities deliver the infrastructure needed to support development. The power to set a charge came into effect from April 2010, through the Community Infrastructure Levy Regulations 2010, which have subsequently been amended.
2. The City of London Corporation implemented a Community Infrastructure Levy (CIL) for the City of London from 1 July 2014.
3. Further information on the City CIL is available on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>

CIL Neighbourhood Fund Requirements

4. Community Infrastructure Levy Regulations require that 15% of CIL receipts should be reserved to enable the delivery of neighbourhood priorities. These receipts should be passed directly to existing parish and town councils where development has taken place. Where a neighbourhood plan or neighbourhood development order has been made 25% of CIL receipts from development in the plan area is reserved for the delivery of neighbourhood priorities.
5. Where there is no existing parish, town or community council, neighbourhood plan or development order, then the local authority will retain neighbourhood CIL funds, but should engage with communities where development has taken place and agree with them how best to spend the neighbourhood CIL.
6. Within the City of London, there are no existing parish, town or community councils and no adopted neighbourhood plans or neighbourhood development orders. The City Corporation therefore retains the CIL Neighbourhood Fund and should seek community views on how this Fund should be used. In exercising this role, the City Corporation has considered whether specific communities or

neighbourhoods should be identified. However, given that the City is little over one square mile in area, the City Corporation considers that it should be regarded as a single neighbourhood for the purposes of collection and spending of CIL Neighbourhood Funds.

What can CIL Neighbourhood Funds be used for?

7. CIL Regulation 59(F) requires that the Neighbourhood Fund be used to support the development of the neighbourhood. The scope of projects that can be funded by the Neighbourhood Fund is wider than that for general CIL funds and comprises:
 - a. The provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. Anything else that is concerned with addressing the demands that development places on an area.
8. This definition is deliberately wide and allows the City Corporation to work collaboratively with local communities to determine priorities and how the Fund should be used.

Scale of the City CIL Neighbourhood Fund

9. The City of London CIL was implemented from 1 July 2014.
10. At March 2019, the total amount of CIL monies received and allocated to the CIL Neighbourhood Fund was £4.5 million.

Community Priorities

11. The City Corporation has adopted a Regulation 123 List which identifies the types of infrastructure that it will consider funding using the Community Infrastructure Levy. This Regulation 123 List is kept under review and any proposals for change will be subject to public consultation. The current Regulation 123 List is available on the City Corporation's website at:
<https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx> . The Regulation 123 List is used principally to guide the use of CIL monies outside of the Neighbourhood Fund.
12. In considering how to use the CIL Neighbourhood Fund, Planning Practice Guidance states that where there is no parish, town or community

council, charging authorities should engage with communities where development has taken place on their priorities for funding.

13. The City Corporation consulted on priorities for the use of the City's CIL Neighbourhood Fund during December 2018 and January 2019. This consultation revealed support for the Fund to be used primarily to deliver infrastructure which meets local community identified needs.

14. The City's Neighbourhood Fund has been established to be applied to funding applications from local communities and community groups and to deliver improvements in infrastructure which have the potential to deliver benefit to City residents, workers and visitors. The Fund could be used for:

- Smaller scale projects, deliverable for under £50,000, in response to locally identified needs.
- Larger projects of over £50,000 and normally less than 15% of the total available Neighbourhood Fund.

Community Definition

15. The City of London has a resident population of approximately 8,000 and a daily working population of over 500,000 occupying nearly 9 million square metres of office floorspace. The City Corporation's Statement of Community Involvement already recognises that it is not appropriate to regard the 'local community' as just the resident community. For the purposes of the CIL Neighbourhood Fund, 'community' is defined as local residents, City workers and the owners and occupiers of City buildings.

Governance Process

16. The City CIL Neighbourhood Fund will be allocated following consideration of valid applications (i.e. those that meet the adopted assessment criteria for the Neighbourhood Fund) from communities within the City of London or close to the City of London where projects support the development of the City. The determination of these applications will rest with the City Corporation. The City Corporation will publish details of funding applications and its determination of those applications on the City Corporation's website.

17. The City Corporation will prepare an annual report for the CIL Neighbourhood Fund as a separate item within the wider annual CIL

and s106 monitoring report. The Neighbourhood Fund monitoring will include details of:

- Total CIL Neighbourhood Fund receipts for the reporting year;
- Total CIL Neighbourhood Fund expenditure for the reporting year;
- Details of CIL Neighbourhood Fund expenditure for the reporting year, including the amount spent on each individual project;
- Total CIL Neighbourhood Fund monies remaining.

18. City Communities will be consulted on an annual basis on community priorities for the City CIL Neighbourhood Fund. A full review of the Neighbourhood Fund, including priorities and governance, will be undertaken at least every 5 years.

Neighbourhood Fund Application Process

19. The application process will be managed by the City Corporation's Central Grants Unit. Information about the Neighbourhood Fund and how to apply will be posted on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>

20. Fund applications can be made at any time and should be submitted via an online application form which will be posted on the City Corporation's website.

Organisations eligible to bid for funding

21. Neighbourhood Fund applications will be accepted from the following types of organisation:

- Constituted voluntary organisations and resident associations
- Constituted business organisations and associations
- Registered charities
- Registered community interest companies
- Charitable companies (incorporated as not for profit)
- Registered charitable incorporated organisations
- Exempt or excepted charities

- Registered charitable industrial and provident society or charitable cooperative.
22. Applications should be from City-based organisations or should demonstrate City-based support. Applications cannot be accepted from individuals. Individuals who wish to apply for funding should do so through a City-based constituted organisation or group falling into the above definition. Applications will not be accepted from political parties or organisations involved in political lobbying.
23. Applications from City Corporation service departments will be accepted where they:
- Have the support of a City-based community group, or
 - Can demonstrate that delivery will meet community priorities, either through consultation with communities, or through an adopted City Corporation strategy which can demonstrate community support.
24. Applications for infrastructure funding to mitigate the direct impacts of development will not be accepted. Such mitigation should be delivered as part of the development process and funded through s106 Planning Obligations.

Assistance with Applications

25. The Central Grants Unit can provide assistance to applicants with the completion of application forms. Contact details are available on the City Corporation's website. The Central Grants Unit cannot provide assistance with project management or delivery of schemes funded through the Neighbourhood Fund.

Assessment Criteria

26. Applications should demonstrate that funding will be used to meet the Regulatory requirements for CIL funding set out in Community Infrastructure Levy Regulations, namely to support the development of the area by:
- a. the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. anything else that is concerned with addressing the demands that development places on an area.

27. Infrastructure improvements funded through the Neighbourhood Fund should deliver improvements necessary to support development of the City. Normally, such funding will deliver new infrastructure, but funding will also be available to meet reasonable on-going maintenance costs. Applications should, therefore, identify and include an allowance for future maintenance of any infrastructure to be provided.
28. CIL Regulations allow greater flexibility in the use of the Neighbourhood Fund compared with other CIL expenditure. Neighbourhood Funds may therefore be used to fund revenue expenditure. To avoid creating long term commitments on the Neighbourhood Fund, any requests for revenue funding should be clearly justified, showing demonstrable community benefit, and time limited to a maximum of 5 years. The City Corporation will not commit to providing CIL funding beyond the agreed time period and will need to be satisfied that alternative funding is in place if the proposed project is intended to continue beyond 5 years.
29. For larger projects of over £50,000 and up to 15% of the total value of the Neighbourhood Fund at the time of application, applications should also consider whether the project meets the priorities identified in the City Corporation's Regulation 123 List and projects identified in City Corporation strategies that have been subject to public consultation. Funding decisions will not be made solely on the basis of compliance, or otherwise, with the Regulation 123 List.
30. Applications should include evidence of the feasibility, deliverability and sustainability of the project.
31. Where possible, the application should be supported by a delivery plan or business plan, which sets out the timescales for delivery, that any necessary consents have been obtained and the mechanisms in place to ensure that the funds are used appropriately.
32. Projects should be delivered within a 12 month period from the grant of funding unless an alternative timescale has been agreed. If delivery over a longer timescale is anticipated, this should be set out clearly in the application and a justification provided for the extended timescale. The City Corporation will monitor delivery of projects, including taking action to ensure that projects are delivered on time, or seek to recover funds if projects do not proceed within agreed parameters.
33. Applications for funding in excess of £50,000 should demonstrate how the project will deliver value for money, including through the identification of any contributory or match funding. This can include contributions in time or expertise, for example, where a local community

delivers infrastructure improvements themselves, but is not necessary for a successful bid.

34. Applications to fund projects which are already in receipt of other City CIL funding, or s106, s278 funding for site specific mitigation will not normally be accepted.
35. Developers may wish to support an application from a constituted City-based organisation or group, as set out above, where the proposed infrastructure cannot be delivered through other means.

Value of Bids

36. The minimum value for applications for infrastructure funding is £1,000.
37. Individual applications should normally not exceed 15% of the total value of the available CIL Neighbourhood Fund at the time of application. Information on the available funds will be published on the City Corporation's website on a quarterly basis to inform applications.
38. Applications in excess of 15% will only be considered in exceptional circumstances, where there is demonstrable benefit to more than one of the City's communities and where the proposal aligns with other City Corporation ambitions, set out in published strategies.

Awards Process

39. The determination of applications will be made through a combination of officer delegation and Committee approval, depending on the financial value of the application. The adopted thresholds accord with those used by the City Bridge Trust in its consideration of grant applications.
40. Funding applications for under £25,000 will be determined by City Corporation officers under delegated authority. Decisions should normally be made within 12 weeks of the receipt of a valid application.
41. Applications for between £25,000 and £50,000 will be determined by a City Corporation officers under delegated authority and in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee. Decisions should normally be made within 16 weeks of the receipt of a valid application.
42. Decisions taken under delegated authority will be reported to the Resource Allocations Sub-Committee.

43. Applications for over £50,000 will be considered by the City Corporation's Resource Allocation Sub-Committee, normally on a quarterly basis. Applications will be considered as items in the public part of the meeting agenda.

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Committee(s) Resource Allocation Sub Committee	Dated: 12/05/2021
Subject: Report of Action Taken	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	
Does this proposal require extra revenue and/or capital spending?	See each item
If so, how much?	See each item
What is the source of Funding?	See each item
Has this Funding Source been agreed with the Chamberlain's Department?	Y
Report of: The Town Clerk	For Information
Report Author: Polly Dunn, Senior Committee and Member Services Officer	

Summary

This report advises Members of action taken by the Town Clerk since the last meeting of the Sub-Committee, in consultation with the Chair and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation:

- That Members note the report.

Main Report

Urgent Authority – Local Implementation Plan Funded Schemes 2021 [29 July 2021]

1. TfL funding has been severely constrained over the last and current financial years, and funding has been released on short timescales. TfL have acknowledged the difficulty of planning and programming to short timescales. TfL funding is ringfenced to projects and schemes agreed in the LIP. Given the short timescale from TfL in April and the small amount of funding the decision was made at Director level to allocate to projects in progress already in the LIP programme, otherwise funding would have been lost.
2. Table 1 shows the proposed allocations as submitted to TfL in June 2021 (incorporating the funding agreed in April 2021). Table 1 also includes: funding requested for Principal Road Renewal £230,000 and funding already secured under the Mayor's Air Quality Fund £150,000

Table 1: Transport for London Grants confirmed and requested for FY 2021/22	
	Amount (£)
London Streetspace Programme - Cycling	47,000
Corridor, Neighbourhoods & Supporting Measures	381,300
Local Transport Funding	9,995
Liveable Neighbourhoods	651,000
Central London Cycling Grid	60,000
Principal Road Renewal	230,000
Mayors Air Quality Fund	180,000
TOTAL	1,559,295

3. It was requested that the spending plan be approved. Members were asked to approve the allocation up to the maximum in the submission given the requirement to complete spending by December 2021. Where appropriate, project spending is also subject to the usual Gateway reporting approvals process. Should further funds become available, these allocations will be decided under delegated authority as the amount is not anticipated to exceed the usual LIP allocation.

Action Taken

4. That the Town Clerk, in consultation of the Chair and Deputy Chairman of Policy & Resources and Resource Allocation Sub Committee:
- Approve the allocations up to the maximum set out in table 1 of the report, for the year 2021/22.
 - Delegate authority to the Director of the Built Environment in consultation with the Chair and Deputy Chairman of the Planning & Transportation Committee and the Chairman and Deputy Chairman of the Streets & Walkways Sub Committee to allocate any additional funds which are made available by TfL in 2021/22 financial year.
 - Delegate authority to the Director of the Built Environment to reallocate the TfL grant between the approved LIP schemes should that be necessary during 2021/22 up to a maximum of £150,000.

Delegated Authority – Community Infrastructure Levy Neighbourhood Fund (CILNF) [4 August 2021]

5. At its meeting in May 2019, the Policy & Resources Committee agreed a delegated authority policy for applications to the Community Infrastructure Levy Neighbourhood Fund (CILNF). It was agreed a proportion of applications would be determined under delegated authority, whilst retaining the requirement for Committee approval for larger value applications. Delegated provision is outlined as follows:
- i. Applications under £25,000 – to be determined by officer delegation

- ii. Applications between £25,000 and £50,000 – to be delegated to officers, in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee.
 - iii. Applications over £50,000 – determined by the Resource Allocation Sub-Committee, with advice from the officer Panel
6. The CIL Neighbourhood Fund Officer Panel met on 27 July 2021 and approved two grants, for Learning through the Arts, and Repowering Limited respectively. As they are for amounts between £25,000 and £50,000, they should therefore be agreed by the Town Clerk, in consultation with the Chair and Deputy Chairman of the Resource Allocation Sub Committee.

Action Taken

7. That the Town Clerk, in consultation with Chair and Deputy Chairman of the Resource Allocation Sub-Committee, approve the following grants to the CILNF:

Learning Through the Arts (ref. 18614)

£49,984 over two years (£24,992; £24,992) to provide a series of children and family workshops for residents using multiple art forms from African drumming to Storytelling during the school breaks and holidays.

Repowering Limited (ref. 18838)

£33,660 over two years (£26,877; £6,783) to support the capital costs for a 50kWp solar array to be installed on the Middlesex Street Estate and towards a two-year Community Champion role.

Conclusion

8. Any reports relating to the contents of this update are available on request from the clerk, polly.dunn@cityoflondon.gov.uk

Polly Dunn

Senior Committee & Member Services Officer

Town Clerk's Department

E: polly.dunn@cityoflondon.gov.uk

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